



UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002

Submission of Proforma of UGC information by
Sai University, Chennai

UNIVERSITY GRANTS COMMISSION

Sl. No.	Particulars	Title	Page No.	
			From	To
1	-	Application Form	1	24
2	Appendix I	Composition of the Society/Trust	25	25
3	Appendix II	Information about Members of the Society/Trust	26	26
4	Appendix III	Information about promoting Society/Trust – other educational institutions	27	27
5	Appendix IV	Information about promoting Society/Trust – Other activities	28	28
6	Appendix V	Information about off-campus centre(s)	29	29
7	Appendix VI	Information about off-campus centre(s)	30	30
8	Appendix VII	Information about Courses run under distance mode and study centre(s)	31	31
9	Appendix VIII	Information about the programmes permitted to be offered by the Gazette Notification of the State Government	32	32
10	Appendix IX	Information about the programmes now offered	33	33
11	Appendix X	Information about the programmes now offered	34	34

12	Appendix XI	Information about the courses run which are not specified by the UGC	35	35
13	Appendix XII	Information about the complaints received under Grievance Redressal Mechanism	36	36
14	Appendix XIII	Information about the teaching staff	37	37



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Proforma for submission of information by State Private Universities for ascertaining their norms and standards

A. Legal Status

1.1	Name and Address of the University	Sai University, One hub road, OMR, Paiyanur, Chennai, Tamil Nadu – 603104
1.2	Headquarters of the University	Sai University, One hub road, OMR, Paiyanur, Chennai, Tamil Nadu – 603104
1.3	<p>Information about University</p> <p>a. Website b. E-mail c. Phone Nos. d. Fax Nos.</p> <p>Information about Authorities of the University</p> <p>a. Ph. (including mobile), Fax Nos. and e-mail of Chancellor</p> <p>b. Ph. (including mobile), Fax Nos. and e-mail of Vice-Chancellor</p> <p>c. Ph. (including mobile), Fax Nos. and e-mail of Registrar</p> <p>d. Ph. (including mobile), Fax Nos. and e-mail of Finance Officer</p>	<p>a. Website : https://saiuniversity.edu.in/ b. Email : registrarsoffice@saiuniversity.edu.in c. Phone no.: +91 044 7143 7200 d. Fax no. : Not available</p> <p>a. Chancellor i. Email : chancellor@saiuniversity.edu.in ii. Phone no.: +91 044 7143 7252</p> <p>b. Vice-Chancellor i. Email : vc@saiuniversity.edu.in ii. Phone no. : +91 044 7143 7211</p> <p>c. Registrar i. Email : registrar@saiuniversity.edu.in ii. Phone no.: +91 044 7143 7202</p> <p>d. Finance Officer i. Email : finance@saiuniversity.edu.in ii. Phone no. : +91 044 7143 7261</p>

1.4	Date of Establishment				17th July 2018
1.5	Name of the Society/Trust promoting the University (Information may be provided in the following format) (Copy of the registered MoA/Trust Deed to be enclosed)				Sai Education, Medical, Research and Charitable Trust. 3, Sai Nagar, Krishnankaranai, ECR, Pattipulam Post, Chennai, Tamil Nadu - 603 104. Please refer to: Annexure 1 - Copy of the Registered Trust Deed Annexure 2 - Amendments
1.6	Composition of the Society/Trust				Please refer to Appendix I
	Name	Address	Occupation	Designation in the Society/Trust	
	(Details to be provided in Appendix-I)				
1.7	Whether the members of the Society/Trust are members in other Societies/Trusts or in the Board of Governors in companies? If yes, please provide details in the following format: -				Yes
	Name of the member	Address	Name of the society/trust	Designation in the Society/Trust	Please refer to Appendix II
	(Details to be provided in Appendix-II)				
1.8	Whether the promoting Society/Trust is involved in promoting/ running any other University/ Educational Institution? If yes, please give details in the following format: -				Not applicable
	Name of the University/ Educational Institution		Activities		
	(Details to be provided in Appendix-III)				

1.9	Whether the promoting society/trust is involved in promoting/running activities other than educational? If yes, please give details in the following format: -		Please refer to Appendix IV
	Name of the Organization	Activities	
	(Details to be provided in Appendix-IV)		
1.10	Act and Notification under which established (copy of the Act & Notification to be enclosed)		Enclosed: Sai University Act (Act 42 of 2018)
	Enclosed	Not Enclosed	Please refer to Annexure 3
1.11	Whether the University has been established by a separate State Act?		Yes, No. 42 of 2018. Please refer to Annexure 3

B. Organization Description

2.1	Whether Unitary in nature (as per the UGC Regulation)	Yes
2.2	Territorial Jurisdiction of the University as per the Act	State of Tamil Nadu
2.3	Details of the constituent units of the University, if any, as mentioned in the Act	Not Applicable
2.4	<p>Whether any off-campus centre(s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format:</p> <p>a. Place of the off-campus b. Letter No. & date of the approval of State Government c. Letter No. & date of the approval of UGC</p> <p>(Details to be provided in Appendix-V) (Please attach attested copy of the approval)</p>	Not Applicable

2.5	<p>Whether any off-shore campus established? If yes, please give details of the approval granted by the Government of India and the host country in the following format: -</p> <p>a. Place of the off-shore campus b. Letter No. & date of the approval of Host Country c. Letter No. & date of the approval of Government of India</p> <p>(Details to be provided in Appendix-VI) (Please attach attested copy of the approval)</p>	Not Applicable
2.6	<p>Does the University offer a distance education programme? If yes, whether the courses run under distance mode are approved by the competent authority? (Please enclose attested copy of the course-wise approval of competent authority)</p>	Not Applicable
2.7	<p>Whether the University has established study centre(s)? If yes, please provide details and whether these study centres are approved by the competent authority of the University and UGC?</p> <p>(Details to be provided in Appendix-VII) (Please enclose attested copy of the approval from the competent authority)</p>	Not Applicable

3. Academic Programmes

		Programme	Sanctioned Intake	Actual enrolment
3.1	<p>Details of the programmes permitted to be offered by Gazette Notification of the State Government and its reference</p> <p>(Details to be provided in Appendix-VIII)</p>	UG	Not Applicable	
		PG		
		Diploma		
		PG Diploma		
		Certificate course		
		M.Phil		
		Ph.D.		
		Any other (pl.Specify)		

3.2	<p>Current number of academic programmes/ courses offered by the University (Details to be provided in Appendix-IX)</p>	<p>Sai University, Chennai is currently offering the following programs:</p> <p>I. School of Law</p> <p>A) Undergraduate programs: 1. B.A. LL.B. (Hons.) Duration: 5 years</p> <p>B) Postgraduate programs: 1. LL.M. Duration: 1 year</p> <p>2. PG Diploma in Technology, Law and Policy Duration - 1 year</p> <p>II. School of Computing and Data Science</p> <p>1. B.Tech - 3 majors Duration: 4 years a. Computer Science b. Data Science c. Computing and Data Science d. Computer Science and Engineering (Artificial Intelligence)</p> <p>III. School of Arts and Science</p> <p>1. B.A. (Hons.) - 5 majors Duration: 4 years a. Economics b. Literature c. Politics, Philosophy, Economics d. Politics, Psychology and Philosophy e. Literary and Cultural Studies f. Economics and International Relations</p> <p>2. B.Sc. (Hons.) - 5 majors Duration: 4 years a. Physics b. Cognitive Neuroscience c. Psychology d. Biological Sciences e. Computer Science f. Cognitive Neuroscience and Biological Science g. Maths and Economics</p> <p>IV. Ph.D. in all disciplines</p>		
		Programme	Sanctioned Intake	Actual enrolment
		UG	790	204
		PG	90	5
		Diploma	0	0

		PG Diploma	210	51						
		Certificate course	0	0						
		M.Phil	0	0						
		Ph.D.	0	0						
		Any other (pl.Specify)	0	0						
	Proposed Academic Programmes (2025-2026)	V. School of Business A) Undergraduate programs: 1. BBA (Honours) Duration: 4 years 2. B.Com (Honours) Duration: 4 years B) Postgraduate programs: 1. MBA Duration: 2 years C) School of Technology: 1. B.Tech (Biotechnology) Duration: 4 years 2. B.Tech in Environmental Engineering and Sustainability. D) School of Media Studies: 1. B.Sc (Hons) – 2 majors Duration: 4 years a) Film and Technology production b) Visual Communication 2. BA (Hons) - Media Studies Duration: 4 years E) School of Artificial Intelligence 1. B.Tech (Artificial intelligence) Duration: 4 years 2. BCA (Artificial intelligence) Duration: 3+1 years								
3.3	Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC, MCI, NCTE, PCI, etc. have been taken to: a. Start new courses b. To increase intake If yes please enclose copy of approval and give course wise details in the following format: -	Please refer to Appendix – X Please refer to Annexure - 4								
	<table border="1"> <thead> <tr> <th>Name of the course</th> <th>Statutory Council</th> <th>Whether approval taken</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Name of the course	Statutory Council	Whether approval taken						
Name of the course	Statutory Council	Whether approval taken								
	(Details to be provided in Appendix-X)									
3.4	If the University is running courses under distance mode, please provide details about the students enrolled in the following format: -	Not Applicable								

	Name of the Study Centre	Courses offered	No. of student enrolled	
	(Details to be provided in Appendix-VII)			

3.5	Temporal plan of academic work in the University Semester system / Annual system	Semester System
3.6	Whether the University is running any course which is not specified under Section 22 of the UGC Act, 1956? If yes, please give details in the following format: - a. Name of the course(s) b. Since when started c. Whether the University has applied for permission from UGC? (Details to be provided in Appendix-XI)	No

4. Student Enrolment and Student Support

4.1	Number of students enrolled in the University for the current academic year according to regions and countries (Please give separate information for main campus and off-campus/off-shore campus)
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Particulars		No. of students from the same State where the University is located	No. of students from other States	No. of NRI students		No. of overseas students excluding NRIs	Grand Total
				Foreign Students	Person of Indian Origin students		
UG	M	65	52	0	0	0	117
	F	53	32	0	0	0	85
	T	0	0	0	0	0	0
PG	M	Not Applicable					
	F						
	T						
M.Phil	M						
	F						
	T						
Ph.D.	M						
	F						
	T						
Diploma	M						
	F						
	T						

PG Diploma	M
	F
	T
Certificate	M
	F
	T
Any Other (Pl. Specify)	M
	F
	T

M-Male, F-Female, T-Total

4.2	Category-wise No. of students	Category	Female	Male	Total
		SC	5	6	11
ST	0	1	1		
OBC	22	46	68		
PH	0	0	0		
General	58	64	122		
Total	85	117	202		

4.3	Details of the two batches of students admitted
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Particulars	Batch 1			Batch 2			Batch 3		
	Year of Entry 2021- 22			Year of Entry 2022-23			Year of Entry 2023-24		
	UG	PG	Total	UG	PG	Total	UG	PG	Total
No. admitted to the programme	38	0	38	88	0	88	79	0	79
No. of Drop-outs	0	0	0	2	0	2	1	0	1
(a) Within four months of Joining									
(b) Afterwards	0	0	0	0	0	0	0	0	0
No. appeared for the final year examination	4	0	0	0	0	0	0	0	0
No. passed in the final exam	4	0	0	0	0	0	0	0	0
No. passed in first class	4	0	0	0	0	0	0	0	0

4.4	Does the University provide bridge/remedial courses to the educationally disadvantaged students? If yes, please give details				<p>Yes, Precalculus This course aims at preparing students for more rigorous courses in mathematics in the computing and data science program. Students from other schools who wish to brush up their math concepts or need to improve their understanding of basic math are also encouraged to take this course.</p> <p>We will broadly cover topics from algebra, trigonometry and coordinate geometry that are aimed at preparing students for calculus.</p>
4.5	Does the University provide any financial help to the students from socially disadvantaged group? If yes, please give details				<p>Yes. We Provide the scholarship for meritorious and financially disadvantaged students. The deserving students are provided with scholarships ranging between 25% to 100% of the fees.</p>
4.6	In case the University is running M.Phil/Ph.D. programme, whether it is full time or part time and whether these programmes are run as per UGC Regulations,2009 on M.Phil/Ph.D.				<p>a. The University is running Ph.D programmes as per UGC regulations on Ph.D</p> <p>b. Ph.D. programme approved by Executive Council dated November 15, 2022</p> <p>Please refer to Annexure - 5</p>
4.7	Whether the University have a website? If yes please give website address and whether the website is regularly updated?				<p>a. Yes: https://saiuniversity.edu.in/</p> <p>b. Yes, the website is regularly updated</p>
4.8	How are the prospective students informed about the criteria for admission, rules & regulations, facilities available, etc?				<p>a. Website b. Prospectus c. Personal calling d. Email/SMS/WhatsApp e. Social Media</p>
4.9	Whether any grievance redressal mechanism is available in the University? If yes, please provide details about the complaints received against malpractices, etc in the University in the following format: -				<p>Yes</p> <p>a. Student Grievance Redressal Committee established.</p> <p>b. Ombudsperson appointed.</p> <p>c. No complaints received against malpractices.</p>
	Name of the complainant	Complaint against	Date of complaint	Action taken by the University	
	(Details to be provided in Appendix-XII)				

5. Curriculum, Teaching Learning Process/Method, Examination/Evaluation System

5.1	Which University body finalized the curriculum? The composition of the body may be given. (Board of Studies, Academic Council, Board of Management)	Academic Council. Please refer to Annexure - 6
5.2	What are the Rules/regulations/procedure for revision of the curriculum and when was the curriculum last updated?	Approval of Board of Studies of relevant School and approval of Academic Council November 30, 2023 Please refer to Annexure – 7
5.3	Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? If yes, please enclose extracts of the minutes.	Yes Please refer to Annexure - 8
5.4	Furnish details of the following aspects of curriculum design: Innovation such as modular curricula Inter/multidisciplinary approach	All students in all schools take Foundation Courses (Global Challenges, Critical Thinking, Environmental Sustainability, Writing & Communication). Another innovative course is Frontiers, deploying a colloquium model.
5.5	Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage.	No
5.6	Apart from classroom instruction, what are the other avenues of learning provided for the students? (Example: Projects, Internships, Field trainings, Seminars, etc.)	a. Research projects b. Internships c. Teaching assistantships
5.7	Please provide details of the examination system (Whether examination based or practical based)	Please refer to Annexure 9.
5.8	What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation?	The University follows paper based evaluation for interim examination and summative assessment instruments, including answer scripts, projects, presentations, and other creditised units. Areas where the University doesn't have the inhouse expertise, the University invites external experts.

5.9	Mention the number of malpractice cases reported during the last 3 years and how they are dealt with.	None		
5.10	Does the University have a continuous internal evaluation system?	Each course has an evaluation system consistent with UGC's Evaluation Reforms in Higher Education, and may include continuous and summative components as declared in each syllabus. Please refer to Annexure 9.		
5.12	How are the question papers set to ensure the achievement of the course objectives?	Learning objectives and learning outcomes are stated in the syllabus for each course. Continuous and summative assessment instruments are designed to evaluate achievement of these learning objective.		
5.13	State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators.	Question papers setters are appointed by the dean and graded by the faculty teaching the courses. Controller of Examinations appoints faculty members as invigilators.		
5.14	How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years. Details to be provided in the following format: -	As per UGC documents Evaluation Reforms in Higher Education Institutions, National Higher Education Qualification Framework, and National Credit Framework, Sai University gives flexibility to faculty to design their assessment instruments in line with learning objectives. End-semester assessments may not involve final examinations but they may take other forms, such presentations. Those courses that administered sit-down examinations through the Controller of Examinations are listed in the enclosed Annexure - 10.		
	Year		Date of Exams	Date of Announcement results
	2022-2023 Sem 1		Jan 02- Jan 13	Mar-23
	2022-2023 Sem 2		May 22- Jun 02	Aug-23
2023-2024 Sem 1	Dec 07-Dec 13 Feb 12 - Feb 16	Jun-24		
2023-2024 Sem 2	Jun 10 - Jun 21	To be declared		

D. Admission Process

6.1	<p>How are students selected for admission to various courses? Please provide faculty-wise information</p> <p>a. Through special entrance tests b. Through interviews c. Through their academic record d. Through combination of the above</p> <p>Please also provide details about the weightage give to the above</p>				<p>a. 20 b. 30 c. 50 d. Yes</p> <p>a, b and c</p>
6.2	<p>Whether the University is admitting students from national level entrance test or state level entrance test? If yes, please provide following details: -</p>				<p>Yes</p> <p>Please refer to Annexure – 11</p>
Name of the National/state level entrance exam	No. of students admitted	% of students from the total admitted	Remarks		
<p>a. SAT b. CLAT UG c. Pearson d. CUET e. Other state level common admissions test</p>	125	80%	100 students / 125 were considered admissions based on entrance tests.		
6.3	<p>Whether admission procedure is available on the University website and in the prospectus</p>				Yes
6.4	<p>Please provide details of the eligibility criteria for admission in all the courses</p>				Please refer to Annexure -12
6.5	<p>Whether University is providing any reservation/ relaxation in admission? If yes, please provide details in the following format: -</p>				<p>Not Applicable</p>
Category	No. of students admitted	% of quota provided for reservation and preparation in respect of actual enrolment	Remarks		
	<p>Whether any management quota is available for admission in the University? If yes, please provide details in the following format: -</p>				

6.6	Total No. of Seats (Course wise)	No. of total students admitted	No. of students admitted under Management quota	% of students admitted under management quota	Not Applicable
6.7	What is the admission policy of the University with regard to NRI and overseas students?				Not Applicable

E. Fee Structure

		Tuition fees		
		Sl. No.	Course	Fees
7.1	Present Course-wise fee structure of the University (Please provide head-wise details of total fee charged)	1.	B. Tech (SCDS)	₹ 4,00,000/year
		2.	B.A / BSC (SAS)	₹ 4,00,000/year
		3.	B.A. LL. B(Hons.) (SoL)	₹ 4,00,000/year
		4.	BBA (SoB)	₹ 3,00,000/year
		5.	B. Com (SoB)	₹ 3,00,000/year
		6.	MBA (SoB)	₹ 5,00,000/year
		7.	BA/B.Sc. (SoM)	₹ 2,50,000/year
		8.	B. Tech (SoT)	₹ 4,00,000/year
		9.	B. Tech (SAI)	₹ 5,00,000/year
		10.	BCA (SAI)	₹ 2,50,000/year
		11.	LLM	₹ 1,50,000/year
		12.	Daksha Fellowship	₹ 1,50,000/year
7.2	Any other fee charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee, Fee by any name, etc.)	No		
7.3	Whether fee structure is available on the University website and in the prospectus?	Yes		
7.4	Whether fee is charged by the University as per fee structure displayed in the University website and in the prospects or some hidden charges are there?	1. Yes, the fee is charged by the University as per fee structure displayed in the University website and in the prospects. 2. No, there is no hidden charges		
7.5	Mode of Fee collection	Bank transfer and Online bank Transaction		

7.8	Whether University is providing any concession in fee to students? If yes, please provide details.	Yes. We Provide the scholarship for meritorious and financially disadvantaged students. The deserving students are provided with scholarships ranging between 25% to 100% of the fees.
7.9	Details of the Hostel Fee including mess charges	₹ 1,80,000
7.10	Any other fee	Transport and refundable Security deposit
7.11	Basis of Fee Structure	Comparative with similar higher education entity.
7.12	Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken.	No
7.13	Whether University is providing any scholarship to students? If yes, please provide details.	Yes. We Provide the scholarship for meritorious and financially disadvantaged students. The deserving students are provided with scholarships ranging between 25% to 100% of the fees.

F. Faculty

		Dept	Professor		Associate Professor		Assistant Professor	
			Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled
8.1	Total no. of Sanctioned and filled up posts (Institution wise and department wise)	Institution	10	8	7	2	20	9
		School of Law	2	1	0	0	3	1
		School of Arts and Sciences	5	5	3	0	11	5
		School of Computing and Data Science	3	2	4	2	6	3
8.2	Details of teaching staff in the following format (Please provided details – Institution wise and Department-wise)							

(Details to be provided in Appendix-XIII)

Dept	Name of the Teacher	Designation	Age	Educational Qualifications (whether qualified as per UGC Regulations)	Teaching experience in years	Date of appointment	Whether full time or part time	Regular or adhoc	Scale of Pay	No. of publications

8.3	Category-wise No. of Teaching Staff	Category	Female	Male	Total
		SC	0	0	0
		ST	0	1	1
		OBC	4	4	8
		PH	0	0	0
		General	16	14	30
		Total	20	19	39
8.4	Details of the permanent and temporary faculty members in the following format				

Particulars	Female	Male	Total
Total no. of permanent teachers	9	18	27
No. of teachers with Ph.D. as the highest qualification	8	11	19
No. of teachers with M.Phil as the highest qualification	1	1	2
No. of teachers with PG as the highest qualification	0	6	6
Total no. of temporary teachers	0	0	0
No. of teachers with Ph.D. as the highest qualification	0	0	0
No. of teachers with M.Phil as the highest qualification	0	0	0
No. of teachers with PG as the highest qualification	0	0	0
Total no. of part-time teachers	1	0	1
No. of teachers with Ph.D. as the highest qualification	0	0	0
No. of teachers with M.Phil as the highest qualification	0	0	0
No. of teachers with PG as the highest qualification	0	0	0
Total No. of visiting teachers	1	0	1

8.5	Ratio of full-time teachers to part-time/contract teachers	27 : 12
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8.6	<p>Process of recruitment of faculty</p> <p>-Whether advertised? (pl. attach copy of the ad)</p> <p>-Whether selection committee was constituted as per the UGC Regulation?</p>	<p>a. Please refer to Annexure – 13</p> <p>b. Yes, please refer to Annexure – 14</p> <p>c. Yes, please refer to Annexure - 15</p>	
8.7	<p>Does the University follow self-appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self-appraisal of teachers analysed and used? Whether: -</p> <p>Self-Appraisal Evaluation</p> <p>Peer Review</p> <p>Students evaluation</p> <p>Others (specify)</p>	<p>Yes.</p> <p>The self-appraisal is done on the basis of three criteria, namely, Teaching, Research and Service & Outreach. The faculty will describe their work based on these criteria and the respective Deans, will take them into account while giving their own feedback and grade for each faculty to the Vice-Chancellor.</p>	
8.8	<p>Institution-wise and Department-wise teacher student ratio (only full time faculty)</p>	Institution	27 : 202
		School of Arts and Sciences	14 : 60
		School of Law	5 : 18
		School of Computing and Data Science	8 : 124
8.9	<p>Whether the University is providing UGC Pay Scales to the Permanent Faculty? If yes, please provide the following details:-</p> <p>Scale of Pay with all the allowances</p> <p>Professor –</p> <p>Associate Prof.-</p> <p>Assistant Prof. –</p> <p>Mode of Payment –</p> <p>(Cash/Cheque)</p>	<p>Yes</p> <p>As per UGC Pay scale</p> <p>As per UGC Pay scale</p> <p>As per UGC Pay scale</p> <p>Bank Transfer</p>	
8.10	<p>Pay /Remuneration provided to: -</p> <p>Part-Time Faculty –</p> <p>Temporary Faculty-</p> <p>Guest Faculty –</p>	<p>As per UGC Pay scale</p> <p>As per UGC Pay scale</p>	
8.11	<p>Facilities for teaching staff (Please provide details about Residence, Rooms, Cubicals, Computers/Any other)</p>	<ol style="list-style-type: none"> 1. Cabins 2. Laptops 3. Cubicles 4. Transport service for free 5. Lunch for free 6. Tea/Coffee for free 	

G. Infrastructure

9.1	Does the University have sufficient space for Land & Building?	Yes	
9.2	Does the University have sufficient class rooms?	Yes	
9.3	Laboratories & Equipment (Details to be provided in Appendix-XIV and Appendix-XV)	Please refer to Appendix-XIV & XV.	
	a		Item Description (make and model)
	b		Location (Department)
	c		Value (Rs.)
	d		Present Condition
	e		Date of Purchase
9.4	Library	Please refer to Appendix-XIV	
	a		Total Space (all Kinds)
	b		Computer / Communication facilities
	c		Total no. of Ref. Books (Each Department)
d	All Research Journals subscribed on a regular basis		
9.5	Sports Facilities (Details to be provided in Appendix-XVI)	Please refer to Appendix-XVI	
	a		Open Play Ground(s) for outdoor sports (Athletics, Football, Hockey, Cricket, etc.)
	b		Track for Athletics
	c		Basketball courts
	d		Squash / Tennis Courts
	e		Swimming Pool (Size)
	f		Indoor Sports Facilities including Gymnasium
g	Any other		
9.6	Does the University has provision for Residential Accommodation including hostels (boys & girls separately)	Yes	

H. Financial Viability

10.1	<p>Details of the Corpus Fund created by the University</p> <p>Amount – FDR No. Date – Period -</p> <p>(Documentary evidence to be given)</p>	<p>a. ₹ 50,00,00,000</p> <p>b. TNPFIDCL Acc. No. : 0120109016196 15 May, 2020</p> <p>c. 60 months</p> <p>Please refer to Annexure – 16</p>			
10.2	<p>Financial position of the University (please provide audited income and expenditure statement for the last 3 years)</p>	S.No.	Year	Income	Expenditure
		1	2020-21	₹ 9,03,02,792	₹8,25,92,004
		2	2021-22	₹16,13,57,164	₹ 15,55,83,393
		3	2022-23	₹11,24,81,174	₹ 23,94,95,097
10.3	<p>Source of finance and quantum of funds available for running the University (for last audited year)</p> <p>Fees – Donations- Loan – Interest- Any other (pl. Specify)-</p>	<p>₹ 3,71,33,787 ₹ 16,05,94,923 ₹ 0.00 ₹ 4,17,15,274 ₹ 51,113</p>			
10.4	<p>What is the University’s ‘unit cost’ of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given</p>	<p>₹11,73,995</p>			

I. Governance System

11. Organization, Governance and Management

11.1	<p>Composition of the statutory bodies of the University (please give names, profession & full postal address of the members and date of constitution): -</p> <ul style="list-style-type: none"> Governing Board Executive Council Board of Management Academic Council Finance Committee Board of Studies Others <p>(Details to be provided in Appendix-XVII)</p>	Please refer to Appendix - XVII
11.2	<p>Dates of the meetings of the above bodies held during the last 2 years</p> <p>(Enclose attested copy of the minutes of the meetings)</p>	Please refer to Annexure - 17
11.3	<p>What percentage of the members of the Boards of Studies, or such other academic committees, are external? Enclose the guidelines for BOS or such other Committees.</p>	<p>Academic Council - 20%</p> <p>Board of Studies SAS - 30%</p> <p>Board of Studies SCDS - 15%</p> <p>Board of Studies SOL - 35%</p>
11.4	<p>Are there other strategies to review academic programmes besides the academic council? If yes, give details about what, when and how often are such reviews made?</p>	<p>Yes</p> <ul style="list-style-type: none"> a. Boards of Studies of each of the schools – 3 schools b. Office of Undergraduate education c. Deans of the 3 schools in consultation with the faculties meets every quarter of the year to review current course offerings and propose new courses and programmes for future.

J. Research Profile

12.1	Faculty-wise and Department-wise information to be provided in respect of the following: -	
	Student Teacher Ratio	01:04
	Class Rooms	25 Class rooms with varying capacity (15-seater to 96-seater) Total – 953 student capacity.
	Teaching labs	3 Teaching labs a. Biology b. Computer Science c. Robotics
	Research labs (Major Equipments)	a. Research Labs – 5 viz b. Biotechnology & Chemistry c. Physics & Electronics d. Advanced Computing Lab e. Robotics Lab f. Neuroscience Lab. For the list of equipment, please refer to Annexure – 18
	Research Scholars (M.Tech, Ph.D., Post Doctoral Scholars)	1
	Publications in last 3 years (Year-wise list)	Please refer to Annexure – 19
	No. of Books Published	Please refer to Annexure - 20
	Patents	2 patents a. Prof. T. Subba Rao b. Prof. Saraswathi
	Transfer of Technology	Nil
	Inter-departmental Research (Inter-disciplinary)	NA
Consultancy	Prof. T.S. Gopi Rethinaraj, International Atomic Energy Agency, Vienna	

	Externally funded Research Projects	<p>a. Screening of Deep Ocean microbial metabolites for their anti- infective properties using an in vivo model system, Caenorhabditis elegans". Sanction No: MoES/DOM/GIAIPAMC/01/2023, dated 28.07.2023. Ministry of Earth Sciences, New Delhi. Project duration: Two years – 2023- 2025, Rs 77.12 Lakhs. Joint Project with Alagappa University, Karaikudi, Tamil Nadu.</p> <p>b. The unknown and the unexplored deep-sea anaerobic microbiota: A culturable, metagenomic and eDNA approach. The project Ref No:MoES/PAMC/DOM/90/2023. Ministry of Earth Sciences, New Delhi. Project duration: Two years – 2024- 2026, Rs 64.02 Lakhs</p>
	Educational Programmes Arranged	Periodic educational visits to Madras Atomic Power station, Bhabha Atomic Research Centre Facilities, Innovation and Entrepreneurship centre - IIT Madras, Central Institute of Brakish water Aqua culture etc.,

K. Misc.

13. Details of Non-Teaching Staff

13.1	Details of Non-Teaching Staff	Please refer to Appendix XVIII
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Name	Designation	Age	Qualification	Scale of Pay	Date of Appointment	Trained Yes/No If yes, Details

(Details to be provided in Appendix-XVIII)

13.2	Summary of the Non- teaching Staff	Particulars	Female	Male	Total
		Administrative Staff			
		Group A	0	5	5
		Group B	4	9	13
		Group C	10	6	16
		Group D	0	0	0
		Sub total	14	20	34
		Technical Staff			
		Group A	0	0	0
		Group B	0	1	1
		Group C	0	0	0
		Group D	0	0	0
		Sub total	0	0	1
Grand Total	14	21	35		
13.3	No. of Non-teaching staff category wise	Category	Female	Male	Total
		SC	0	1	1
		ST	0	0	0
		OBC	7	10	17
		PH	0	0	0
		General	7	10	17
		Total	14	21	35
13.4	Ratio of Non-teaching staff to students	1 : 5.77			
13.5	Ratio of Non-teaching staff to faculty	35 : 27			

14. Academic Results

14.1	Faculty-wise and course-wise academic results of the past 3 years				Please refer to Annexure – 21
	S.No	Course	No. of Candidates appeared	Result	

15. Accreditation

15.1	Whether Accredited by NAAC? If yes please provide the following details: Date of Accreditation Period Grade CGPA Grading System Followed				Not Applicable
15.2	Whether courses are accredited by NBA? If yes please provide course-wise details as under: -				No
	S.No	Course	Whether Accredited	Period of Accreditation	

15.3	Other Accreditations, if any	Bar Council of India
15.4	Any other information (including special achievements by the University which may be relevant for the University)	1. Registration of Sai University in Darpan portal NITI Ayog - Government of India 2. Registration and recognition of Sai University with Ministry of Science and Technology. Please refer to Annexure – 22.

16. Strength and Weaknesses of the University

16.1	Strengths of the University	<ol style="list-style-type: none">1. Flexible curriculum, Innovative Pedagogy, Choice for students, Interdisciplinarity and Multidisciplinary and other features that are aligned with the new education policy.2. Stellar Governing Board3. Distinguished and highly accomplished nationally and internationally recognized faculty.
16.2	Weaknesses of the University	<ol style="list-style-type: none">1. Sai University is a young institution, having been established only three years ago, but it is growing steadily.2. The university's infrastructure has been developed based on immediate needs and requirements.

Certificate

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations and guidelines of the UGC, Central Government and relevant Statutory Council(s) and abide by all the provisions under the UGC Regulation.

The above information is also posted on the website of the University www.saiuniversity.edu.in



Philips Stanley
Registrar



University Grants Commission

Appendix-I

Composition of the Society/Trust

S.No	Name	Address	Occupation	Designation in the Society/Trust
1	Mr. K.V. Ramani	3, E 54, 19 th Cross Street, Besant Nagar, Chennai - 90	Founder & Chancellor, Sai University	Managing Trustee.
2	Mr. R. Bhaskaran	Flat 104, 76/1-1, 15 Cross, IV Main, Malleswaram, Bangalore North, Bangalore - 560055,	Business	Trustee
3	Dr. K P Krishnan	L3, Ground Floor, Hauz Khas Enclave, New Delhi - 110016	Retired.	Trustee

University Grants Commission

Appendix-II

Information about Members of the Society/Trust

S.No.	Name of the Member	Address	Name of the Society/ Trust	Designation in the Society/Trust
1	Mr. K.V. Ramani	3, E 54, 19 th Cross Street, Besant Nagar, Chennai – 90.	Founder & Chancellor, Sai University	Managing Trustee.

University Grants Commission

Appendix-III

Information about promoting Society/Trust – other educational institutions

S.No.	Name of the University/ Educational Institution	Activities
1	Not Applicable	

University Grants Commission

Appendix-IV

Information about promoting Society/Trust – Other activities

S.No.	Name of the Organization	Activities
1	Sai Education, Medical, Research and Charitable Trust	1 Annadhanam 2. Providing Medical Assistances 3. Providing Educational Scholarship to students and Salary for School Teachers.

University Grants Commission
Appendix-V

Information about off-campus centre(s)

S.No.	Address of the Off-campus centre	Courses Run
1	Not Applicable	

University Grants Commission

Appendix-VI

Information about off-campus centre(s)

S.No.	Address of the Off-campus centre	Courses Run
1	Not Applicable	

University Grants Commission

Appendix-VII

Information about Courses run under distance mode and study centre(s)

S.No.	Address of the Study centre	Courses Run	No. of students enrolled
1	Not Applicable		

University Grants Commission

Appendix-VIII

**Information about the programmes permitted to be offered by the Gazette Notification of
the State Government**

S.No.	Programme	Sanctioned Intake	Actual enrolment
1	UG	Not Applicable	
2	PG		
3	Diploma		
4	PG Diploma		
5	Certificate course		
6	M.Phil		
7	Ph.D.		
8	Any other (pl. Specify)		

University Grants Commission

Appendix-IX

Information about the programmes now offered

S.No.	Programme	Sanctioned Intake	Actual enrolment
1	UG	790	202
2	PG	90	5
3	Diploma	0	0
4	PG Diploma	210	51
5	Certificate course	0	0
6	M.Phil	0	0
7	Ph.D.	0	0
8	Any other (pl. Specify)	0	0

University Grants Commission

Appendix-X

Information about the programmes now offered

Sl. No.	Course	Name of the Statutory Council	Whether approval has been taken
1	B.A.LL.B.(HONS.)	BCI	Approved
2	B.A / B.SC	Academic Council	Approved
3	B.TECH	Academic Council	Approved
4	BBA (SoB)	Academic Council	Approved
5	B. Com (SoB)	Academic Council	Approved
6	MBA (SoB)	Academic Council	Approved
7	BA/B.Sc. (SoM)	Academic Council	Approved
8	B. Tech (SoT)	Academic Council	Approved
9	B. Tech (SAI)	Academic Council	Approved
10	BCA (SAI)	Academic Council	Approved
11	LLM	BCI	Approved
12	Daksha Fellowship	BCI	Approved

University Grants Commission

Appendix-XI

Information about the courses run which are not specified by the UGC

S.No.	Course	Date of starting	Whether applied to UGC for specification
1	Not Applicable		

University Grants Commission

Appendix-XII

Information about the complaints received under Grievance Redressal Mechanism

S.No.	Name of the complainant	Complaint against	Date of complaint	Action taken by the University
1				Nil

University Grants Commission

Appendix-XIII

Information about the teaching staff

Dept	Name of the Teacher	Designation	Age	Educational Qualifications (whether qualified as per UGC Regulations)	Teaching experience in years	Date of appointment	Whether full time or part time	Regular or adhoc	Scale of Pay	No. of publications
Refer Appendix - XIII										